**Tool 4.A2 Recycling assessment questionnaire**

1. **General**

|  |  |
| --- | --- |
| **Name of the recycling entity** |  |
| **Address** |  |
| **Type of recycling entity** | * Scrap collector (also called waste picker or scavenger, i.e. person collecting the recyclables “for free” and selling them to another recycling entity)
* Small scrap shop (also referred as middle man (i.e. person/entity who purchases the recyclables from scrap collector at a low price, store them and resell them in bulk to either a medium scrap shop or to a waste dealer with a higher profit margin)
* Medium scrap shop (which has the same function then small scrap shop but which focus on buying more specific materials, in bigger quantities and resell in bulk to a big waste dealer)
* Waste dealer (i.e person/entity who focus on buying more specific materials in bigger quantities and sell then the materials in large quantities to the recycling or production industry at a higher price)
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |
| **Recyclables/ materials**  | What kind of recyclables/materials is the recycling entity handling? |
| * Plastic
	+ PET bottles
	+ Hard plastic
	+ Soft plastic
	+ Other:\_\_\_\_\_\_\_\_\_\_\_\_\_
* Paper
	+ Newspaper
	+ Books
	+ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_
* Cardboard
	+ Cardboard
	+ Egg crates
	+ Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Glass
	+ Full glass
	+ Broken glass
	+ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 | * Metal
	+ Cans
	+ Ferrous metal
	+ Non-ferrous metal
	+ Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Textile & shoes
	+ Clothes in good condition
	+ Mix of clothes and textile
	+ Shoes in good condition
	+ Shoe sole
	+ Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Other
	+ \_\_\_\_\_\_\_\_\_\_\_\_\_\_
	+ \_\_\_\_\_\_\_\_\_\_\_\_\_\_
	+ \_\_\_\_\_\_\_\_\_\_\_\_\_\_
	+ \_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |
| **Recyclables collection/pick-up system** | How would the recyclables be collected/picked-up:* Collected at the school by the recycling entity
* Brought by the school to a collection point
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |
| **Conditions for recyclables collection/pick-up** | Is there any condition that need to be fulfilled so that the recyclables can be collected/picked-up?* Formal contract needed : YES or NO
* Minimum amount of recyclables required\*: YES or NO

If yes, specify the amount required (volume or weight) and unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\* *Specific amounts for each recyclables material can be specified in part B of this questionnaire*  |
| **Other remarks & observations** |  |

1. **Material specific**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Material 1: \_\_\_\_\_\_\_\_\_\_\_\_\_** | **Material 2:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Material 3:\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Material 4:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Material 5: \_\_\_\_\_\_\_\_\_\_\_\_\_** |
| 1. **Pre-processing needed**
 |
| For each material, specify if the material need to be:* Cleaned
* Dried
* Sorted (according to color, type, etc.)
* Cut
* Shredded\*
* Baled\*
* Other:\_\_\_\_\_\_\_\_\_\_\_\_

*\* Relevant for plastic* |  |  |  |  |  |
| 1. **Prices**
 |
| For each material, specify the buying price per unit (volume or weight).Specify what is the price based on (e.g. national/international market prices, collection and process costs, etc.)Specify if the price is fixed over the year or might fluctuate according to recycling market |  |  |  |  |  |
| 1. **Collection/ pick-up**
 |
| For each material, specify the minimum amount required for collection/ pick-up (if any) and the collection/ pick-up frequency.  |  |  |  |  |  |
| 1. **Other remarks/ observation**
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|  |  |  |  |  |  |